 Fleetwood Town Council

Onward to a Better Future

**You are summoned to attend the Full Council Meeting – Confidential Item**

**To be held on Tuesday 5th August 2025**

**at 5.45pm, in the Office at 122 Poulton Road   
MINUTES**

**GREEN PAPER ITEMS**

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| **4375** | **IN CONFIDENCE – PUBLIC AND PRESS EXCLUDED** To consider and resolve to exclude the Public and Press under the Public Bodies (administration to Meetings) Act 1960 and Data Protection Act 1999 to hear an item as confidential – Chairman  Noted by those present. |
| **4376** | **UPDATED ITEM: To review and note the AGAR 2024 – 2025 received Friday 1st August - Chairman / RFO**  S Munro, RFO updated the meeting on the status of the AGAR for 2024 – 2025, indicating that based on the submission for last year 2023 – 2024, we have made vast improvements. Continuing S Munro said she was aware that there were areas the Operational Team will have to tighten up on and in a timeous manner.  Working alongside our new Internal Auditor, S Munro will start to build monthly and quarterly reports that will come to the Full Council Meetings, with the expectations of being to run forecasting and projections which will help with spend.  VAT Claims for the past four finance years have been submitted via VAT Form 126 to HMRC.  The Chairman thanked S Munro for her hard work in getting Scribe up to date, and for completing the AGAR in a fashionable time, whilst juggling everything else.  S Munro advised the Councillor’s present that questions were still be asked by the over-arching auditors, PKF regarding the annual submission for 2022 – 2023 which has held up processes internally.  The AGAR was unanimously accepted by all Councillor’s present.  Approved by Councillor Harry Swatton  Seconded by Councillor Dave Shaw.  S Munro left the meeting after this item, at 18.15pm |
| **4377** | **IN CONFIDENCE – PUBLIC AND PRESS EXCLUDED** To consider and resolve to exclude the Public and Press under the Public Bodies (administration to Meetings) Act 1960 and Data Protection Act 1999 to hear an item as confidential – Chairman  This item was proposed by Councillor Christine Smith  Seconded by Vice Chair, Councillor Karen Nicholson  All Councillor’s present were unanimous of this proposal. |
| **4378** | **IN CONFIDENCE – PUBLIC AND PRESS EXCLUDED** To consider and resolve to exclude the Public and Press under the Public Bodies (administration to Meetings) Act 1960 and Data Protection Act 1999 to hear an item as confidential – Chairman  This item was proposed by Councillor Robbie Raynor  Seconded by Vice Chair, Councillor Karen Nicholson  All Councillor’s present were unanimous of this proposal |
| **4379** | **IN CONFIDENCE – PUBLIC AND PRESS EXCLUDED** To consider and resolve to exclude the Public and Press under the Public Bodies (administration to Meetings) Act 1960 and Data Protection Act 1999 to hear an item as confidential – Chairman  This item was proposed by Councillor Robbie Raynor  Seconded by Councillor Dave Shaw  All Councillor’s present were unanimous of this proposal |
| **4379** | Close of Meeting – Date of Next Meeting is Tuesday 26th August, at Warrenhurst Hall |